

POP & SMTP E-mail Settings

How do I set up my email application to send and receive mail?

Any mail client software -- such as Microsoft Outlook Express, Netscape Navigator/Communicator, and Eudora ---- can retrieve E-Mail from the POP E-Mail server. Setup varies according to the client software used, but all function in roughly the same manner. The key information to remember is that your POP & SMTP (incoming & outgoing) E-Mail servers are always **pop3.yourdomainname.com*** and **smtp.yourdomainname.com***. Your email address and password are the other pieces of information you will need.

*For example: if your domain name is **www.discountmotors.com**, your E-Mail servers are **pop3.discountmotors.com** and **smtp.discountmotors.com**.

PLEASE NOTE: Many Internet Service Providers (ISP's) do not allow you to send email through a third-party Outbound SMTP server. This includes all Dial-up ISP's and many Cable and DSL ISP's. If you experience difficulty in using our Outbound SMTP server, please use the Outbound SMTP server that is provided by your ISP.

1) For Microsoft Outlook 98, 2000, and Outlook Express:

1. Establish a connection to the Internet with your ISP.
2. Open Outlook (or Outlook Express).
3. Choose Tools -> Accounts.
4. Click the Mail tab -> Add -> Mail.
5. Enter your Full Name, click Next.
6. Type your email address in the next box, e.g. user@yourdomainname.com*, and click Next.
7. Choose 'POP3' from the pull down menu next to 'My incoming mail server is a...server'.
8. Type pop3.yourdomainname.com* in the Incoming mail (POP3) server field.
9. Type smtp.yourdomainname.com in the Outgoing mail (SMTP) server field.
10. Click Next.
11. Enter your full email address in the Account Name box (e.g. user@yourdomainname.com).
12. Enter your mail password in the Password box.
13. Select the 'Remember Password' option if you do not want to be prompted for your password each time.
14. Do not select the 'Log on using Secure Password Authentication (SPA)' option.
15. Click Next.
16. Choose your Internet connection method if necessary (Outlook Express users will not see this section).
17. Click Finish.
18. Go to Tools -> Accounts.
19. Select the Mail tab.
20. Click on the new profile you just created, and choose Properties.
21. Click the Servers tab.
22. Select the 'My Server Requires Authentication' option (If you click on the Settings button, the option for Logon Information should be 'Use same settings as my incoming mail server').
23. If you would like a copy of your messages left on the server even after downloading them:
 - a) Choose the Advanced tab.
 - b) Check the 'Leave a copy of messages on server' option.
24. Click OK. That's it!

2) For Microsoft Outlook XP:

1. Establish a connection to the Internet with your ISP.
2. Open Outlook XP.
3. From the Drop-down menu at top, select Tools -> E-mail Accounts.
4. Choose the 'Add a new e-mail account' option, and click Next.
5. Choose POP3 as your Server-type, and click Next.
6. In the Internet E-mail settings (POP3) options, enter your User Information, Logon Information, and Server Information similar to the Outlook 98/2000 settings mentioned above.
7. To enable SMTP authentication, click the 'More Settings' button.
8. Check the option entitled 'My outgoing server (SMTP) requires authentication, and Click OK.
9. Click Finish. That's it!

3) For Netscape Messenger:

1. Establish a connection to the Internet with your ISP.
2. Open Netscape Messenger.
3. Click Edit -> Preferences from the drop down menu.
4. Expand the Mail & Newsgroups folder in the category list by clicking the [+] symbol next to it once.
5. Select 'Mail Servers' from the list.
6. Choose the 'Add' button to enter the Mail Server Properties.
7. Type the Server Name 'pop3.yourdomainname.com' (without the quotes) in the corresponding field box.
8. At the Server Type field, choose POP3 Server from the pull-down menu.
9. Enter your full email address in the next field. (e.g. user@yourdomainname.com).
10. Check 'Remember Password' if you do not want to be prompted for a password each time you start Messenger.
11. If you wish to keep a copy of your messages on the server, even after downloading them, select the POP tab, and check the 'Leave messages on server' option.
12. Click the OK button.
13. In the 'Outgoing Mail Server' section, enter the following information:
 - a) Next to Outgoing mail (SMTP) server => smtp.yourdomainname.com
 - b) Outgoing mail server user name => your full email address (e.g. user@domain.com).
14. Choose 'Identity' from the category list on the left.
15. Enter your name and email address in the corresponding fields.
16. Click the OK button. That's it!

4) For Eudora 4.3 and Higher:

1. Establish connection to the Internet with your ISP.
2. Open Eudora.
3. From the top menu, click Tools -> Personalities.
4. Right-click the Personalities box and choose New.
5. The New Account Wizard will load. Click 'Create a brand new email account' and Next to begin.
 - a. Personality Name: Enter a name that will identify this email profile (e.g. Tom's Email)
 - b. Personal Information: Your Full Name (e.g. Tom Sawyer)
 - c. Email Address: Your email address (e.g. user@yourdomainname.com).
 - d. Login Name: Your email address (e.g. user@ yourdomainname.com).
 - e. Incoming Email Server: Enter pop3.yourdomainname.com. Ensure that POP is selected at the bottom.
 - f. Outgoing Email Server: Enter smtp.yourdomainname.com. Check the option next to 'Allow authentication'.
6. Click Finish.

7. If you would like to delete messages on the server after downloading them. a) Click Tools -> Options -> Image entitled 'Incoming Mail'. b) Check 'Delete from server...' option.
8. That's it!